

FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT
Board of Trustees - Regular Session
September 19, 2024

Trustees Present: Teresa Haggstad, Lanning Nicoloff, Kelly Johnson, Sheri Klindera, Sue Sevedge, Darci Waltrip.

Absent: Jackie Dickow.

Also Present: Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director.

Call to Order: At 7:05pm, Board President Teresa Haggstad called the Public Budget Meeting to order.

Minutes: Mrs. Haggstad requested a motion to close the Public Budget Meeting Hearing. Mrs. Sevedge so made the motion and Mrs. Klindera seconded. Motion carried. Mrs. Haggstad then called the Regular Meeting to order and requested a motion to approve the August 2024 Regular Meeting minutes. Ms. Waltrip so made the motion and Mr. Nicoloff seconded. Motion carried.

Finances: The September 2024 Vendors' List was presented, with Entré's being double since it is for two months' worth of service, and a payment for the Mike Schneider Polka Band for the Oktoberfest at the Senior Center on October 10th. Nothing else out of the ordinary. A motion was made by Mr. Nicoloff and seconded by Mrs. Sevedge to approve the Vendors' lists for August 2024. Motion carried.

The Monthly Financial Report was presented, showing expenditures only. Our third Tax Distribution Summary, \$19,474.33, was received; more than half of the total tax has been received for the year so far. Next month will feature the September report and the Quarterly report. Some of the money will go into a certificate of deposit, as we can get a rate of 4.0% through Central Bank Illinois for a year. The Yearly Financial Report was also presented, with all the fund balances listed at the bottom.

Unfinished Business: Starting on September 30th, the mural artist will work on Miss Connie's mural on Thursdays and Fridays in October with the last day planned for October 31st. We would then decide on and plan for a ceremony.

Recognition of Visitors: None.

New Business: Ordinance No. 24-1, The Budget And Appropriation Ordinance, was presented with all the estimated totals of revenues listed for FY 2024. The General and Grant funds are combined on this list and all the appropriations total \$1,015,600.00; a roll call vote to pass this Ordinance was conducted, with all parties voting "Yea". Motion carried. The certification page will need to be signed by Library Board Treasurer Sue Sevedge.

Election packets were passed out as election season is upon us again and all board members except Mrs. Sevedge will have to run. How this came to be is because some members' four-year terms are up in April 2025 while two others, Mr. Nicoloff and Mrs. Klindera, had been appointed for two-year terms in May 2023 and now must run again for a four-year term. They'll need to collect 35 signatures, fill out an Economic Impact Statement and SBE Data Entry Card, and turn in all election packet materials during the week of November 12-18.

Mrs. Flanagan and Mrs. Sevedge will sign the Country Financial Insurance bonds that each will need; Sarah's is for \$10,000 and Sue's is for \$275,000. Johnson Controls tested the antifreeze in the sprinkler system; since it tested at 0°F and not -25°F, the antifreeze will need to be replaced before winter. It was last replaced five years ago and the cost now will be \$4,025.31, which can be taken out of the Insurance Fund. A motion to pay for the service was made by Mrs. Sevedge and seconded by Ms. Waltrip. Motion carried.

Librarian's Report: We're busy creating our home school kits; containers will have various kits to check out, such as Robot, Coding, Math, Base Ten circles, Binoculars, and a Telescope. Kits will be loaned out for four weeks, and the Telescope kit would only be checked out for a week and only available to those over 18 years old. Seed Library kits for Spring 2025 are also being made. Six boxes of seeds were donated to us from Walmart, some of which will go towards a seed project in Haiti. On Columbus Day, the Discovery Center Planetarium will be here from 10:30 to noon. Lightbeam Players Children's Theater group will also perform at 2 PM and 4:30 PM. IPLAR and ILL reports were turned in before September 1st. Constitution Week setup, with the proclamation signed by the Mayor, is currently up. Rotary Calendars for 2025 are now in. Fall Festival set for Saturday, October 19th from 2:00 – 4:00 PM. Senior Center smartphone classes are going well. 4-H Green Thumbs have cleared off our raised beds. Mrs. Dawn Hill has started her homeschool high school literature class on Fridays in the meeting room; she currently has six students.

Adjournment: A motion was made by Ms. Waltrip and seconded by Mr. Nicoloff to adjourn the meeting at 7:40 pm.

Juan Martinez

Recording Secretary

Approved: 10/17/2024