

FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT
Board of Trustees - Regular Session
September 15, 2022

Trustees Present: Teresa Haggstad, Jacqueline Dickow (via Zoom), Kelly Johnson, Lanning Nicoloff, Sue Sevedge, Darci Waltrip.

Absent: R. Michael Scanlan.

Also Present: Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director.

Call to Order: Board President Teresa Haggstad called the Public Budget Meeting to order. Mrs. Johnson and Mrs. Sevedge adjourned the meeting shortly thereafter. Mrs. Haggstad then called the Regular Meeting to order at 7:07pm.

Minutes: There was a motion by Board President Haggstad to approve the August 2022 minutes. Mrs. Dickow so made the motion and it was seconded by Mr. Nicoloff. Motion carried.

Finances: The Vendors' List for September 2022 was presented, with some bills not appearing on the list as this meeting is earlier in the month than usual. Nothing remarkable about the Monthly Financial Report, with all funds balances looking good. The library received its third tax distribution (23017.13). In the bills, there was one from Stateline Technologies for \$298.75, which is the balance and final bill that we'll receive from them; Entré, our new I.T. firm, submitted a bill for \$2400. E-rate was briefly discussed, as the Free and Reduced Lunch program on which our internet rate is based is scheduled to end. Discussions on extending the program are ongoing.

A motion was made by Mrs. Sevedge to approve the Vendors' list for September 2022 with Mr. Nicoloff seconding. Motion carried.

Unfinished Business: Mrs. Flanagan had read over our Collection Development policy, expressing various changes that she felt were necessary, from changing outdated names to removing mention of antiquated media, to updating complaintant procedures. She also pointed out the need for additions such as ratings for DVDs, CDs, graphic novels and other media as well as combating wordage and policy vagueness, per an example given of a school being sued because of its policy. Mrs. Flanagan would send everyone a first draft of the proposed new changes to look over for their input.

Recognition of Visitors: None

New Business: Entré's bill for \$2400 is for 20 hours of service at \$130/hr, as opposed to the previous \$60/hr. They would first get a feel for what was needed to be done, address the replacing of a battery backup that was over 10 years old, and other immediate issues. There'll definitely be a learning curve but the overall IT cost will go down as they familiarize themselves with our systems.

Budget and Appropriations Ordinance (No. 22-1) was looked over again. The total appropriations requested comes to \$848,650. Mrs. Sevedge will sign the appropriate pages for

certification. A motion was made by Mr. Nicoloff and seconded by Ms. Waltrip to approve Ordinance 22-1. A roll call was conducted, with all in favor.

Library Trustees Training program held by Creston-Dement Public Library Director Kristi Scherer is set for next Thursday at Booster Hall starting at 6:30 PM. Our library attorney, Phil Lenzini, would be discussing new rules and laws pertaining to libraries. W

Librarian's Report: IPLAR report was submitted. The Daughters of the American Revolution (DAR) has set up their DAR Tree, which has ornaments that represent all the DAR members from the Rochelle area. Our Constitution Week display was set up in the front room by one of the bay windows, with the Proclamation being presented at the City Council meeting. Hay Day will be on Saturday, October 15th which will focus on our hay bale design of "It's The Great Pumpkin, Charlie Brown" and the Downtown Rochelle Association will be selling apple cider donuts. Illinois Humanities Grant funds helped pay for our four new charging stations, area rugs, bean bag chairs, book nooks, and other aesthetical improvements. Our Boo Bash Spooktacular will be on Friday, October 28th from 6 – 8 PM. A ceremony for the renaming of the Route 251 bridge overpass in town to the John B. "Jack" Roe III will be held on the library grounds facing it on Tuesday, September 27th at 11 AM.

Adjournment: A motion was made by Mr. Nicoloff and seconded by Mrs. Sevedge to adjourn the meeting at 8:10 pm.

Juan Martinez

Recording Secretary

Approved: 10/22/2022