

**FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT**  
**Board of Trustees - Regular Session**  
June 16, 2022

**Trustees Present:** Teresa Haggstad, Jacqueline Dickow (via Zoom), Kelly Johnson, Lanning Nicoloff, Sue Sevedge, Darci Waltrip

**Absent:** R. Michael Scanlan

**Also Present:** Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director.

**Call to Order:** Board President Teresa Haggstad called the Regular Meeting to order at 7:10pm.

**Minutes:** A motion to approve the May 2022 minutes was made by Mr. Nicoloff and seconded by Ms. Waltrip. Motion carried.

**Finances:** The Vendors' List for June 2022 was presented, with Mrs. Flanagan saying the charge for Johnson Controls includes increases in pricing as the years go up, which would be discussed later in the meeting. The Chase bill reflected costs for Summer Reading and Illinois Library Association materials. Our general fund will increase as of June 1<sup>st</sup>, all of our funds are in good shape with money left for the usual maintenance. We're roughly about \$40,000 ahead.

A motion was made by Mrs. Dickow to approve the Venders' list for June 2022 with Mrs. Johnson seconding. Motion carried.

**Unfinished Business:** Regarding our Replacement Tax, Flagg Township secretary Joanna Patrick will receive a signed ink copy of the agreement for repayment of the owed Replacement Tax, which comes to \$86,266.32, \$22.69 to be added to that amount for interest accrued with all attorney fees to be paid by the Township afterwards. There would be a delay in receiving this payment as Bob Withrow's wife had died this past Sunday and he may not be in his office until next week. Our condolences were sent to the Withrow family.

Mrs. Dickow asked for a motion to accept the intergovernmental agreement between Flagg Township and Flagg-Rochelle Public Library District (listed as Flagg Township Library). Mr. Nicoloff seconded and the motion carried. A roll call was also done, with all present stating "yea" as their response.

**Recognition of Visitors:** None

**Committee Report:** Personnel Committee met prior to this meeting, at 6 PM, to discuss staff evaluations and determined pay raises set to begin on July 1, 2022. The Committee gave part-time staff a \$1/hr raise plus 3% based off of their previous fiscal year's rate. The Director and Assistant Director received pay raises, set to be \$76,000/yr for Mrs. Flanagan and \$47,500/yr for Mr. Martinez. A motion to accept these salary increases was made by Mrs. Dickow with Mr. Nicoloff seconding.

The 2022-2023 Non-resident Fee Ordinance 21-3 was discussed, as was the 2022-2023 meeting dates (21-4). Ms. Waltrip motioned for roll call with Mrs. Johnson seconding; all were in favor. Prevailing Wage (21-5), with the newest list from May 2022 from the Illinois Department of Labor, was next. Mr. Nicoloff motioned for roll call, with Mrs. Sevedge seconding; all were in favor.

**New Business:** The new Juneteenth (June 19) holiday was brought up as 2022 will be the first year it is observed, this coming June 20th. Mrs. Haggstad felt that it was too short notice and that the library wouldn't close for the day this year, but they can consider adding it to closing schedule in the future.

Johnson Controls Service Agreement renewal was discussed. It'd be a three-year deal, with \$5,452.38 charged for the upcoming year, then \$6,270.24 for the following year, and then \$7022.67 for the year after. Since Simplex-Grinnell will no longer service our systems, this agreement would include services such as sprinklers, wet sprinklers, systemic antifreeze loop, lights, system boards, inspections, etc. Ms. Waltrip motions to accept the new agreement with Mrs. Sevedge seconding. Motion carries.

**Librarian's Report:** Summer Reading Kickoff is underway with Book Bucks becoming a huge hit for adults as well as kids. The Bear Hunt and Mini Fairy Gardens were also big hits, with great turnouts. The library will be featured in the July 4<sup>th</sup> parade on Saturday, July 2nd.

**Adjournment:** A motion was made by Ms. Waltrip and seconded by Mrs. Sevedge to adjourn the meeting at 7:40 pm.

Juan Martinez

Recording Secretary

Approved: 7/21/2022