

FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT

Board of Trustees - Regular Session

July 18, 2024

Trustees Present: Teresa Haggstad, Jackie Dickow, Kelly Johnson, Sue Sevedge, Darci Waltrip.

Absent: Sheri Klindera, Lanning Nicoloff.

Also Present: Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director.

Call to Order: At 7:07pm, Board President Teresa Haggstad called the Meeting to order.

Minutes: Mrs. Haggstad requested a motion to approve the Personnel Committee minutes. Ms. Waltrip so made the motion and Mrs. Sevedge seconded. Motion carried. Mrs. Haggstad requested a motion to approve the June 2024 Regular Meeting minutes. Ms. Waltrip so made the motion and Mrs. Johnson seconded. Motion carried.

Finances: The July 2024 Vendors' List was presented, with one of two Comcast bills not having arrived. We should've had a \$53 charge for internet as we had gone through our credited balance earlier this year. All of our other bills were usual. A motion was made by Mrs. Dickow and seconded by Mrs. Sevedge to approve the Vendors' lists for July 2024. Motion carried.

The Monthly Financial Report for June was presented, showing expenditures only. Our first Tax Distribution Summary, \$359,217.46, was received. The Yearly Financial Report was also presented, with all the fund balances listed at the bottom.

Unfinished Business: None.

Recognition of Visitors: None.

New Business: The working budget for 2024-24 was presented for the Budget and Appropriation Ordinance hearing to be set for September 19, 2024 at 7:00 PM. Money for digitizing and periodicals, public relations, eBooks, Building compensation, and lots of other expenses with our funds were considered in the increased amounts proposed, even though resources such as Hoopla and Rochelle Community Foundation grants for home school materials would cover some of those costs.

The Holiday Hours for 2024-25 were presented, with Christmas break options for the Board to consider. After some deliberation, the hours chosen would be that the library will remain open on Monday 12/23, then close Tuesday 12/24 through Thursday 12/26, open Friday 12/27, then close Saturday 12/28 through Wednesday, January 1st, and re-open Thursday, January 2nd. Monday 12/30 will act as a staff work day. A motion to accept the Holiday Hours was made by Mrs. Dickow and seconded by Mrs. Sevedge. Motion carried.

An update about Miss Connie's memorial mural was shown via an artist's concept sketch of all the book characters atop of, under, or playing near books in a field, a work separated into two panels for each wall of Miss Connie's Corner. This was proposed by Catherine Urban, our art class teacher from Urban Art Studio, as the original artist, Mat Steder, will be moving once his daughter graduates high school. She would only charge \$35/hr instead of her usual \$40/hr and the project would likely be completed in about 30-35 hours. If we were to go ahead, half of the \$1,200 cost would be paid for via Miss Connie's memorial fund. While Sarah asked the Board if there were any other characters they'd like to see, a question of copyright did come up. Originally, Mat Steder would've changed the characters just enough to avoid any issue.

However, it may still be a problem even with alterations, so we will consider the idea further, perhaps having the artist come up with an idea without storybook characters.

Librarian's Report: Fourth of July parade was a hit with our Frisbees, as have Book Bucks; both have been great for our public relations. IPLAR will be due on September 1st. Staff meeting was held on 7/17. Laura from Sikich met with us to discuss our financial statements, starting in July, for financial transparency. Burpee Museum will be bringing in their reptiles on Thursday; Maker Mondays, Books with Friends, LEGO Night, Friday Silent Story Time for Adults, our annual Book Sale, Princess Story Time with Rachel Swinson, and Cypress House Market booths are just some of the ways we've been promoting the library during this summer. Our outdoor Summer Movie Night showing of "Ice Age" was a hit with 40 people attending. Delegates meeting via Zoom on July 31st.

Adjournment: A motion was made by Ms. Waltrip and seconded by Mrs. Dickow to adjourn the meeting at 7:49 pm.

Juan Martinez

Recording Secretary

Approved: